Instructor/Academic Advisor
University of Missouri

Instructor/Academic Advisor – Department of Soil, Environmental and Atmospheric Sciences (SEAS), School of Natural Resources, College of Agriculture, Food & Natural Resources. Salary will be commensurate with experience. This is a 12-month unranked, non-regular faculty position, not eligible for tenure. Begin date - 1/1/13 or as negotiated.

Responsibilities: The successful candidate will be expected to teach undergraduate lecture and laboratory courses related to Soil Science. Primary responsibilities will include organizing and teaching the undergraduate Introductory Soil Science Laboratory course each semester. Advising will include the initial advisement of new undergraduate students in the SEAS Department and coordinating all undergraduate advising in the Department of Soil, Environmental, and Atmospheric Sciences. Assist in managing the graduate Emphasis Area in Soil, Environmental and Atmospheric Sciences.

Qualifications: Candidates should have a M.S. in soil science, environmental science, or a closely related field; interest in mentoring, advising, and teaching of undergraduate students; and demonstrated excellence in teaching. Experience in teaching introductory soil science course is desirable. Female and minority applicants are strongly encouraged to apply.

Detailed Description: The first priority for this position is to teach three sections of Soil Science 2106, Introductory Soil Science Laboratory (2 credit hours), each Fall and Spring semester. Develop, prepare, and deliver all laboratory assignments in Soil Science 2106. An additional activity is to assist with Soil Science 2100, Introduction to Soil Science (3 credit hours, lecture), one semester every other year. By Spring 2015, collaborate with regular faculty in delivering Soils 2100.

The next priority is to advise incoming freshmen (first 2 semesters in residence, or until classified as Sophomore) and transfer students (first semester) in the SEAS Department. Assist students (and support advising faculty) with academic and career planning; advise A+ and other community college students planning to transfer to MU (SEAS Department); and evaluate transcripts of incoming students. Coordinate with SNR Academic Programs staff on these issues. Coordinate meetings with prospective students and their families and with SEAS faculty. Assist with control of enrollment through MyZou permission numbers; coordinate and assist faculty with curriculum updates.

As time permits assist the SEAS Department Graduate Emphasis Area Coordinator with management of graduate applications (via ApplyYourself); graduate students files, and progress reports. Assist SEAS Department Graduate Emphasis Area Coordinator with liaison with the School of Natural Resources Director of Graduate Studies. The duties related to support of the
graduate education program in the SEAS Department will be phased in gradually over a two-year period.

This position will report directly to the Department Chair of the Department of Soil, Environmental, and Atmospheric Sciences.

**About MU:** MU, the flagship institution in the University of Missouri System, has over 34,000 undergraduate and graduate students. It is a land grant institution and a member of the Association of American Universities. Located midway between St. Louis and Kansas City, Columbia is a vibrant university town that is consistently ranked among the top small cities to live in America.

**To Apply:** To apply for this position, please visit the MU website at [http://hrs.missouri.edu/find-a-job/academic/index.php](http://hrs.missouri.edu/find-a-job/academic/index.php) Please submit a letter of application, curriculum vitae, transcripts, publication list, description of teaching interests and teaching philosophy, and the names and contact information of three references. Screening of applications will begin 1 November 2013. Applications will be accepted until the position is filled.

For additional information about the position, please contact Dr. Randy Miles at MilesR@missouri.edu, Search Committee Chair.

**Benefit Eligibility:** This position is eligible for University benefits. The University offers a comprehensive benefits package, including medical, dental and vision plans, retirement, and educational fee discounts. For additional information on University benefits, please visit the Faculty & Staff Benefits website at [http://www.umsystem.edu/totalrewards/benefits](http://www.umsystem.edu/totalrewards/benefits).

**Equal Employment Opportunity:** The University of Missouri is an equal access, equal opportunity, affirmative action employer that is fully committed to achieving a diverse faculty and staff. For more information, call the Associate Vice Chancellor of Human Resources Services/Affirmative Action officer at 573-882-4256.

To request ADA accommodations, please call Human Resource Services at 573-882-7976. TTY users, please call through Relay Missouri, 1-800-RELAY (735-2966) or in Español at 1-800-520-7309.